



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Wednesday the 2nd September 2026 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Martin, Butterworth, Cookson, and Martinez.

There were three members of the public present.

49/26 To receive apologies

None

50/26 To consider and approve the Minutes of the meeting held on the 6th May 2026

It was resolved that the minutes of the meeting held on the 6th May 2026 should be signed by the Chairman as a correct and accurate record.

51/26 To receive Declarations of Interest

None

52/26 To adjourn the meeting for a period of public participation

The meeting was adjourned

It was mentioned that New Longton Flower Show was once again taking place this coming Saturday.

It was noted that the SRBC Forum meeting is taking place on the 17th of this month at Hutton Village Hall.

Mention was made that plans for a garden area to replace the old tennis courts had been drawn up and were currently under discussion at SRBC.

It was mentioned that Longton Parish Council had agreed to contribute financially to plans to enhance the footway between Liverpool Road and the library and health centre in Longton.

Apparently SRBC are having difficulties finding a delivery company for their newsletters etc. Longton Carnival Committee have seemingly agreed to help.

Concerns were again raised about Hutton Pond. Whilst the Parish Council had cut back the banks which had made some improvements the resident concerned suggested more needed to be done to make this a better community asset. SRBC Cllr Smith, who was present as a member of the public, agreed to speak to the environment team at SRBC to see what might be done given water levels were currently extremely low due to the very dry summer.

It was mentioned that the new NPPF will introduce substantial changes to the way planning applications are dealt with in the future.

The meeting was reconvened

53/26 To consider the following planning applications:

None

54/26 To approve the following payments:

16/04/2026	VISION ICT EMAIL ADDRESS SET UP	1	30.00
16/04/2026	M RAINFORD LENGTHSMAN	2	342.00
16/04/2026	ROSEWOOD JOINERY NOTICE BOARD INSTAL VILLAGE HALL	3	60.00
30/04/2026	BANK CHARGES	4	7.00
18/05/2026	VIKING STATIONERY	5	239.61
18/05/2026	WISEMAN INTERNAL AUDIT	6	140.00
18/05/2026	VISION ICT IT SUPPORT & EMAIL HOSTING	7	444.00
18/05/2026	RAINFORD LENGTHSMAN	8	482.30
18/05/2026	RAINFORD ASSIST LENGTHSMAN	9	84.50
20/05/2026	ZURICH INSURANCE RENEWAL	10	735.50
31/05/2026	BANK CHARGES	11	7.00
22/06/2026	INLAND REVENUE 1ST QTR	12	1480.72
22/06/2026	PRINTING WORLD NEWSLETTER	13	224.00
22/06/2026	M RAINFORD LENGTHSMAN	14	490.12
22/06/2026	NEWGATE NURSERIES	15	731.94
22/06/2026	W MCWHITTLE SALARY 1ST QTR	16	1892.88
30/06/2026	BANK CHARGES	17	7.00
22/07/2026	M RAINFORD LENGTHSMAN	18	519.40
22/07/2026	PFK LITTLEJOHN EXTERNAL AUDIT FEE	19	378.00
22/07/2026	LINFORD GARDEN CENTRE GRASS CUTTING LONG WOOD	20	300.00
22/07/2026	JACKIE RAINFORD ASSISTANT LENGTHSMAN	21	338.00
31/07/2026	BANK CHARGES	22	7.00

It was resolved that the payments referred to above should be approved

55/26 To receive and note the enclosed External Auditors Report for 2025/2026

It was resolved that the External Auditors Report 2025/6 should be noted

56/26 To approve the enclosed Financial Statement as of 30th June 2026

It was resolved that the Financial Statement as of 30th June 2026 should be approved.

57/26 To receive an update on this year's Christmas Event and approve any suggested changes to its format or arrangements

It was resolved that in principle the following changes should be approved:

No stalls – Children's Show – Live Music – Free Hot Pot Supper – Pay Bar – New Banner – Father Christmas

Cllr Martin is to produce a new programme for the event with estimated costs for presentation at the October meeting so that a budget may be approved.

58/26 To consider the value in this day and age of continuing with the production of Hutton News and if required consider a suggestion that this Council in future utilise the services of a delivery company for Hutton News at a cost of between £150/£200 per issue since it has not been possible to recruit any more volunteers to undertake the task as in the past.

It was resolved that Hutton News should now be discontinued with immediate effect and replaced by individual posters which would be distributed to the local shops, placed on notice boards and distributed via Facebook and Social Media sharing.

59/26 To receive from Parish Councillors any updates on Parish Council related matters

Remembrance Day is on Wednesday 11th November 2026, Parish Councillors will be required to assist on the day.

60/26 To exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be now transacted.

It was resolved that the public and press should be excluded from the meeting.

61/26 To consider the application received to fill one of the present casual vacancies details of which have been sent to members under separate cover

It was resolved that Andrew Hyde should be co-opted to this Council and so fill one of the available casual vacancies

62/26 To note that the date of the next meeting is scheduled for Wednesday the 7th October 2026

It was noted that the next meeting is scheduled for the 7th October 2026