



# HUTTON PARISH COUNCIL



Minutes of the ANNUAL PARISH COUNCIL MEETING held on  
Wednesday the 6<sup>th</sup> May 2026 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Martin, Butterworth and Cookson

There were 3 members of the public present

34/26 To elect the Chairman for the following 12 months

***Cllr Parkes was elected Chairman for the following 12 months. He then signed the Declaration of Office form***

35/26 To elect the Vice Chairman for the following 12 months.

***Cllr Butterworth was elected Vice Chairman for the following 12 months***

36/26 To receive apologies

***Cllr Martinez***

37/26 To consider and approve the Minutes of the meeting held on the 8<sup>th</sup> April 2026

***It was resolved that the minutes of the meeting held on the 8<sup>th</sup> April 2026 should be signed by the Chairman as a true and accurate record***

38/26 To receive Declarations of Interest

***None***

39/26 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*A resident mentioned that obstructive parking situations were occurring at the top of Ratten Lane due to the number of visitors to the children's home. The Chairman stated that this was really a police issue however as the last PACT meeting had taken place recently, he would try to contact the police himself.*

*It was mentioned that the May Day Fete went really well and thanks were expressed to the VH Committee who had organised the event.*

*It was mentioned that SRBC at the request of the Parish Council SRBC had agreed to allow the Parish Council to undertake more regular maintenance work on the part of the pond owned by them. It was mentioned that SRBC still had contact with the owner of the other part of the pond and were seeking a longer-term ownership solution.*

*Following a meeting between the Parish Council and Officers of SRBC it was confirmed that SRBC were looking at potential plans to deal with the old tennis courts which were in a poor state of repair and also the access path to the playground which needed work to be undertaken relating particularly to pot holes*

*The Walton Gardens planning application is due to go to SRBC Planning Committee in June. It was stated that a revised plan had been submitted. The Chairman asked that SRBC make sure that the Parish Council were re-consulted before any decision was made.*

*The meeting was reconvened*

40/26 To consider the following planning applications:

07/2026/00278/CLD – Erection of domestic outbuilding and hard standing @ 1 Moor |Lane Hutton PR4 5SE.

07/2026/00290/PAP – Prior notification of intention to change use class from agricultural to gym under Town and Country (General Permitted Development) (England) Order 2015 (as amended) Schedule 2 Part 3 Class R. @ Orchard Industrial Estate, Ratten Lane Hutton

Objections may only be raised for limited reasons being Transport and Highways Impact, Noise, Contamination, Flood and whether location is suitable for the new use.

07/2026/00307/TDC – Stage 2 Technical details application for 3 no dwellings following approved Permission in Principle 07/2025/00237/PIP on Land between 196 and 208 Liverpool Road Hutton PR4 5HB

***It was resolved that comment should be made regarding application 07/2026/00290/PAP raising concerns with regard to the access to the site which is a narrow road in extremely poor condition and also the likely increase in vehicular movements which might affect neighbourhood amenity.***

41/26 To approve the following payments:

***None***

42/26 To approve the enclosed Financial Statement as of 31<sup>st</sup> March 2026

***It was resolved that the Financial Statement as of 31<sup>st</sup> March 2026 should be approved***

43/26 To receive and note the Internal Auditors Report for the year 2025/26

***It was resolved that the Internal Auditors Report should be noted***

44/26 To approve Section 1 Annual Governance Statement 2025/26 and Section 2 Accounting Statements 2025/26 (enclosed) being part of the Annual Governance and Accountability Return 2025/26 and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

***It was resolved that the documents referred to above should be approved and that the Chairman and Clerk/RFO should be authorised to sign them on behalf of this Council***

45/26 To appoint representatives to Hutton Village Hall Management Committee (Two)

***It was resolved that Cllrs Martinez and Martin should be appointed as representatives to the above-mentioned Committee***

46/26 To consider whether this Council should take responsibility for the maintenance of the SRBC section of the pond at the Village Hall on a 12-month trial basis and if so, authorise the Chairman and Clerk to sign the appropriate licence agreement with SRBC

***It was resolved that this Council should take responsibility for the maintenance of the SRBC section of the pond at the Village Hall as outlined above and that the Chairman and Clerk should sign the appropriate licence agreement with SRBC on behalf of this Council***

47/26 To receive from Parish Councillors any updates on Parish Council related matters

*It was mentioned that the pond and surrounding areas located in the wildlife area needed some attention. The Chairman stated that the Parish Council had very recently met with Officers from SRBC and that various issues had been raised. He suggested that time should now be given to SRBC to come up with appropriate plans.*

*It was suggested that the Xmas tree donated by Hickory's had not been properly maintained resulting in its current poor condition. It was suggested that it needed to be fed and watered on a regular basis otherwise it would eventually die. The Clerk will be discussing with the Parish Council lengthsmen the various suggestions put forward to resolve the issue.*

48/26 To note that the date of the next meeting is scheduled for Wednesday the 24<sup>th</sup> June 2026