



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Wednesday the 3rd September 2025 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Butterworth, Martinez and Sandwell

There were 25 members of the public present

52/25 To receive apologies

Cllrs Martin and Potter

Cllr Potter who has been unable to attend recent meetings due to a combination of work commitments and personal circumstance asked that the reason for his prolonged absence should be approved.

It was resolved that the reason for Cllr Potters prolonged absence should be approved

53/25 To consider and approve the Minutes of the meeting held on 25th June 2025 which are enclosed

It was resolved that the minutes of the meeting held on the 25th June 2025 should be approved and signed by the Chairman as a true and accurate record

54/25 To receive Declarations of Interest

None

55/25 To adjourn the meeting for a period of public participation

The meeting was adjourned

A significant number of the public in attendance had come to air their views on the fencing of the Hutton Grammar School Playing Fields, the possible diversion of the PROW across this land and the exclusion of the public to the Playing Fields which was expected to occur as a result of the above actions as part of the Child Safeguarding measures which the School felt were required.

They questioned the legality of the erection of fencing, the need to divert the PROW and in essence the validity of the School to restrict public access to the Playing Fields which they had enjoyed for many years believing that the land may have a covenant to allow it to be used by the public.

The Chairman and Clerk confirmed that they had met with the School and the proposals outlined were being taken forward by the school. The fencing erected on the Liverpool Road side had received planning permission, the fencing adjacent to the VH recreation ground did not need planning permission.

It was confirmed that the School were planning to seek a PROW diversion around the Playing Fields rather than directly across it, as part of their Safeguarding measures and that they would need to apply for a 'Diversion Order' which would be subject to consultation.

It was confirmed that the Council had obtained an extract from what is believed to be the original land conveyance of the Playing Field land which indicated that the land had been 'conveyed as school playing fields' with no reference to the land being open for public use. It was suggested that if residents required a full copy of the conveyance, then they could apply to the school under the Freedom of Information Act.

A resident who was apparently making various enquiries mentioned that he was looking at pieces of legislation which might be used to stop the school from being able to restrict public access. There are various legislative procedures that can be applied for regarding Public Right of Ways and the Registration of Village Greens.

The Chairman concluded the session having previously stated that the Parish Council would consider its position once any formal consultation process was under way but that at the moment the School did not appear to have done anything unlawfully.

The meeting was recommenced

56/25 To approve the following payments:

02/06/2025	P HEISE LENGTHSMAN	12	573.44
02/06/2025	C LISTER ASSISTANT LENGTHSMAN	13	396.80
25/06/2025	LENGTHSMAN RETIREMENT GIFT	14	107.50
25/06/2025	VISION ICT WEBSITE / EMAIL HOSTING TO 7/26	15	432.00
25/06/2025	WV MCWHITTLE SALARY 1ST QTR	16	1817.05
25/06/2025	HMRC 1ST QTR	17	1434.46
25/06/2025	C LISTER ASSISTANT LENGTHSMAN	18	396.80
30/06/2025	BANK CHARGES	19	6.00
10/07/2025	LEA AND COTTAM PC SPID MANAGEMENT CHARGE	20	400.00
10/07/2025	1/3RD MICROFOFT 365 SUBSCRIPTION	21	29.16
16/04/2025	P HEISE LENGTHSMAN	22	573.44
10/07/2025	PRINTING WORLD NEWSLETTER	23	214.00
24/07/2025	SRBC NEW PATH TO WILDLIFE AREA CIL FUNDING	24	23437.8
24/07/2025	C LISTER ASSISTANT LENGTHSMAN	25	408.78
31/07/2025	BANK CHARGES	26	6.00

It was resolved that the payments mentioned above should be approved

57/25 To consider and approve the Financial Statement as at 30th June 2025

It was resolved that the Financial Statement as of 30th June 2025 should be approved

58/25 To consider 'in principle' the enclosed communication from Hutton Village Hall Management Committee requesting potential funding for various VH improvements using CIL funds. Should an 'in principle' agreement be agreed then specific quotations would be required, invoices in the name of the Parish Council (so that Vat can be reclaimed) and appropriate certificates and public liability insurance cover be evidenced where any installation costs are to be incurred by the Parish Council.

It was resolved that 'in principle' this Council agreed to fund the following elements of the request for the purchase of equipment subject to the conditions as also set out below and detailed above:

Equipment:

- 1. Mounting equipment to be installed in the hall to support lighting points towards the stage at a cost of £221.81 inclusive of Vat***
- 2. First Phase of lighting facing the stage comprising 8 x 120-watt RGBW spotlights, clamps, safety chains and cables at a cost of £1424.64 inclusive of Vat***
- 3. Control distribution equipment and cabling at a cost of £389.52 inclusive of Vat***
- 4. An external Notice Board at a cost of £550.00 inclusive of Vat***

Conditions:

- 1. Specified supplier quotations are required to be supplied to the Parish Council***
- 2. Invoices for the above equipment will need to be addressed to Hutton Parish Council with delivery to the Village Hall so that the Parish Council are able to reclaim the Vat element of the purchases. The Parish Council would then 'gift' the purchases to the VH Committee.***

The Parish Council will allocate the above costs from CIL funds being a net cost of £2154.97 after the reclaiming of Vat.

59/25

To receive from Parish Councillors any updates on Parish Council related matters

It was confirmed that a new lengthsman had been appointed – some small works were required in the wild life area

A Neighbourhood Policing leaflet 'In the Know' has been distributed – PC Adam Heald - 7560@lancashire.police.uk

Cllrs Parkes and Butterworth will attend the forthcoming meeting on the 13th September 2025 concerning the proposed new offshore wind farm

Remembrance Day Service is scheduled for the 11th November 2025 and the Christmas Event for Friday the 5th December 2025

An edition of Hutton News is to be issued shortly.

60/25

To note that the date of the next meeting is scheduled for Wednesday the 22nd October 2025

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