



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Wednesday the 5th March 2025 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Butterworth, Patel, Matin and Potter

There was one member of the public present

11/25 To receive apologies

Cllr Martinez

12/25 To consider and approve the Minutes of the meeting held on 22nd January 2025 (enclosed)

It was resolved that the minutes of the meeting held on the 22nd January 2025 should be approved and signed by the Chairman as a true and accurate record.

13/25 To receive Declarations of Interest

None

14/25 To adjourn the meeting for a period of public participation

The meeting was adjourned

A resident mentioned a number of hedges on Liverpool Road which were overgrown and thus reducing the width of the footway to unacceptable levels. She was advised that LCC were the proper authority to deal with such matters and that she should report the specific incidents to them for attention.

Mention was also made concerning speeding traffic on Liverpool Road suggesting that a 20mph limit should be in force. She was advised that permanent 20 mph limits were not applied to through roads as was the case here.

The meeting was reconvened

15/25 To approve the following payments:

10/12/2024	CPRE ANNUAL SUBSCRIPTION	52	36.00
10/12/2024	POPPY APPEAL DONATION	53	100.00
10/12/2024	D G PARKES RE-IMBURSE REMEMBRANCE DAY EXP	54	97.00
11/12/2024	BILLYS PARTYTIME XMAS EVENT COSTS	55	189.99
11/12/2024	P HEISE LENGTHSMAN	56	556.80
11/12/2024	SLCC 1/3RD ANNUAL SUBSCRIPTION	57	120.00
20/12/2024	HMRC 3RD QTR	58	1410.84
20/12/2024	W V MCWHITTLE SALARY 3RD QTR	59	1961.15
31/12/2024	BANK CHARGES	60	6.00
22/01/2025	P HEISE LENGTHSMAN	61	278.40
22/01/2025	VISION ICT EMAIL ACCOUNT SET UP - HARRISON	62	16.00
31/01/2025	BANK CHARGES	63	6.00

It was resolved that the payments referred to above should be approved

16/25 To consider the enclosed quotes for the creation of the footpath from behind the Village Hall to the wildlife area and decide which contractor to appoint.

It was resolved that the quotation of £19531.50 should be accepted and that the contract should be awarded to Willow Landscapes and SRBC advised accordingly.

17/25 To consider whether this Council wishes to enter the Best Kept Village Competition 2025

The Council decided in the previous two years not to make any entry due to the poor condition of the pond area and old tennis courts. Whilst both of these are expected to have enhancements during 2025 there are no definitive timescales for the old tennis court improvements and the creation of a path to the wildlife area is also expected to take place during the judging period.

It was resolved that this Council should not enter the competition this but would review this in 2026 when the works to the pond, tennis courts and footpath the wildlife area would be expected to be completed.

18/25 To approve that the Lengthsman's hourly rate be increased by the latest CPI figure published on the 19th February 2025 (3.0%) from £17.40 per hour to £17.92 per hour

It was resolved that the Lengthsman's hourly rate should be increased to £17.92 per hour

19/25 To approve that an Assistant Lengthsman contract should be offered to Chris Lister from 1st April to 31st October 2025 for 8 hours per week at a rate of £12.40 per hour representing an increase from last year in line with the latest CPI figure published on the 19th February 2025.

It was resolved that an Assistant Lengthsman's contract should be offered to Chris Lister as outline above.

20/25 To approve the enclosed Financial Statement as of 31st December 2024

It was resolved that the Financial Statement referred to above should be approved

21/25 To receive from Parish Councillors any updates on Parish Council related matters

SRBC have had some work done the pond however further improvements including the fencing are still awaited.

The proposed Paddle Tennis Facility proposals are still under discussion.

Four trees in Long Wood have fallen due primarily to disease. Our tree consultant has suggested that they were planted in the wrong place and that lack of light due to being planted under the canopies of other larger trees has not helped their survival. He advises that any replacements should not be planted in the same location for that reason.

The Village Hall have made a funding request which will be dealt with at the next meeting.

The Parish Councillor vacancy can now be filled by co-option. Notices are being placed inviting applications.

A newsletter is due out this coming spring.

22/25 To note that the date of the next meeting is scheduled for Wednesday the 7th May 2025

It was noted that the next meeting is scheduled for the 7th May 2025