



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Monday the 12th September 2022 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Gilbert, Harrison and Barton

There were three members of the public present

48/22 To receive apologies

Cllrs Eland and Martin

Cllr Martin asked that the reason for his prolonged absence from Council meetings due to work commitments be approved.

It was resolved that the prolonged absence from Council meetings by Cllr Martin due to work commitments should be approved.

49/22 To consider and approve the Minutes of the meeting held on 11th July 2022 (enclosed)

It was resolved that the minutes of the meeting held on the 11th July 2022 should be approved and signed by the Chairman as a true and accurate record.

50/22 To receive Declarations of Interest

None

51/22 To adjourn the meeting for a period of public participation

The meeting was adjourned

A member of the public enquired as to whether the Council would be supplying crosses for him to lay on the graves of fallen service men in the area as had been the case in the past. It was noted that this arrangement was in fact undertaken personally by a previous councillor who should be contacted direct.

Two residents raised concerns about parking on Saunders Close emanating from the staff of Hickory's restaurant and also Lancom JFC who play at police HQ. Parking was taking place on the grassed area of Long Wood which is owned by the Parish Council, obstruction to driveways was evident and access for emergency vehicles was often restricted. Contact had already been made with the Clerk who had spoken to both the police and the management of the Hickory' restaurant. The restaurant management were aware of the issues and confirmed that they were providing staff parking facilities on their own land which would stop the need to park in unauthorised areas such as the grassed area of Long Wood.

Contact had already been made with the police who had confirmed that previous arrangements for parking inside Police HQ could no longer be allowed for operational reasons but that they would contact the football team organisers and advise them that it was not acceptable to park on Saunders Close for the reasons already stated. They would guide parents to park on Saunders Lane which is owned by the police and does not have residential properties on it.

It was suggested that a period of time must now be allowed for these arrangements to be brought into operation before consideration of any other actions could be considered.

The meeting was reconvened

52/22 To approve the following payments:

14/06/2022	SANDRA WISEMAN INTERNAL AUDIT	6	115.00
14/06/2022	P HEISE LENGTHSMAN	7	486.40
14/06/2022	K J BLEZARD ASSISTANT LENGTHSMAN	8	204.75
14/06/2022	STATIONERY TONER CARTRIDGES	9	139.47
27/06/2022	HMRC 1ST QTR	10	904.40
27/06/2022	VISION ICT WEB SITE HOSTING EMAIL HOSTING	11	434.40
27/06/2022	W V WHITTLE SALARY 1ST QTR	12	1421.98
30/06/2022	BANK CHARGES	13	18.00

It was resolved that the payments referred to above should be approved

53/22 To consider the report previously circulated to members by the Clerk offering to take on the role of Communications Administrator (previously advertised without any applicants) to undertake 2 newsletters per year, maintain the community page of the web site, setup a new Facebook Page and administer same and seek to obtain advertisement income where possible on the basis of 10 hours per month to be added to his existing contract for a trial period of 12 months to test success in improving communications with the public generally.

It was resolved that the Clerk should take on the role of Communications Administrator as detailed above and that his contract should be increased by 10 hours per month for a trial period of 12 months.

54/22 To approve the enclosed Financial Statement as of 30th June 2022

It was resolved that the Financial Statement as of 30th June should be approved.

55/22 To confirm that this Council wishes to undertake a Remembrance Day Event and Christmas Event similar to those held in the past and for which a budget has already been provided and confirm that members will actively support the making of arrangements as required.

It was resolved that the events mentioned above should take place being the 11th November (Remembrance Day) and 2nd December (Xmas Event) – Cllr Harrison agreed to assist the Chairman in organising the Remembrance Day Event whilst Cllr Martin will organise the Xmas Event as he has done in the past.

56/22 To adjourn the meeting for Councillors to present any updates on Council related matters:

The meeting was adjourned

It was mentioned that there appeared to be a large amount of litter on the roundabout and central grass reservation approaching the village. The lengthsman will be asked to litter pick these areas on a regular basis.

Although enquiries have been made it is not possible to obtain 2 new planters of the type already used adjacent to the war memorial. The existing ones have had a temporary repair made – consideration of new ones is to be decided in due course.

It has been found difficult to identify work on any Public Rights of Way in the parish despite paths having been walked in conjunction with the lengthsman. Works identified are either too far out for material to be carried or outside his capability.

There has been little progress on the Parish Council's plan to enhance the old tennis court area due to a lack of response from SRBC who own the land.

The meeting was reconvened

57/22 To note that the date of the next meeting is scheduled for the 17th October 2022 .

It was noted that the next meeting is scheduled for the 17th October 2022.