



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Monday the 22nd February 2021 by way of a Zoom meeting commencing at 7.30pm

Present: Cllrs Parkes, Eland, Gilbert, Barton, Harrison, Hesketh and Martin

There were no members of the public present.

10/21 To receive apologies

None

11/21 To consider and approve the Minutes of the meeting held on 11th January 2021 (enclosed)

It was resolved that the minutes of the meeting held on the 11th January 2021 should be approved and signed by the Chairman as a true and accurate record

12/21 To receive Declarations of Interest

None

13/21 To adjourn the meeting for a period of public participation

There were no members of the public present

14/21 To approve payment of the following accounts:

12/01/2021	DEFIB STORE NEW DOOR	ONLINE	44	72.00
12/01/2021	P HEISE	ONLINE	45	227.84
19/01/2021	P HEISE	ONLINE	46	156.00
19/01/2021	NEWGATE XMAS TREE	ONLINE	47	288.00

It was resolved that the payments referred to above should be approved

15/21 To appoint Sandra Wiseman as the internal auditor for 2020/21 at a fee of £110.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having already been circulated

It was resolved that the above appointment should be approved

16/21 To consider and approve the following documents which have already been circulated

- The Councils Risk Management Policy Statement 2021
- The Councils Risk Management Register 2021
- The Councils Asset Register 2021
- The Review of the Effectiveness of the Internal Audit and Internal Control 2021

It was resolved that the documentation referred to above should be approved

17/21 To consider the requirements for the assistant lengthsman's contract for 2021 including increasing the hourly rate to £10.50 and approve appropriate actions

It was resolved that the assistant lengthsman's contract should be renewed for the period 1st April 2021 to 31st October 2021 at a rate of £10.50 per hour

18/21 To adjourn the meeting for Councillors to present any updates on Council related matters

The meeting was adjourned

Defib door now replaced and solar lighting at bus shelter now working properly

Ratten Lane footpath fingerposts are being dealt with by lengthsman

Land next to Long Wood is up for sale

There have been recent drug related arrests in Longton

Consultation re use of CIL monies fell through last year due to Covid-19 but will need to be re-considered and decision made as to how and when it can be done in the present circumstances

Chairman has mentioned pothole between main car park and overflow to SRBC who will look at it. Suggestion made that it really needs digging out otherwise it will continue to re-appear.

Car park opposite HGS has planning condition requiring short term use applied by SRBC Planning Committee to stop all day users. Decision will have to be made whether this Council wish to persue an alternative and if so, how to go about it.

Th meeting was reconvened

19/21 To note that the date of the next meeting is scheduled for the 29th March 2021

It was noted that the next meeting is scheduled for the 29th March 2021