



HUTTON PARISH COUNCIL

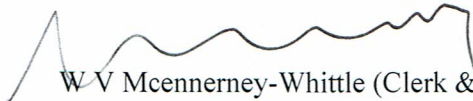
7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



NEXT MEETING

1st October 2026

Members of the Council are summoned to the PARISH COUNCIL MEETING to be held on
Wednesday the 7th October 2026 at Hutton Village Hall commencing at 7.30pm


W V Mcennerney-Whittle (Clerk & RFO)

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on the 2nd September 2026
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Any member of the public may speak for up to 5 minutes within the overall time allocated.

Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time.

A member of the public is any person present other than a member or official of the Council.

A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon

5. To consider the following planning applications:

07/2026/00354/FUL – Proposal to create 2 outdoor padel courts, canopy, car parking and associated works at Penwortham Lawn Tennis Club Blackhurst Avenue Hutton PR4 4AQ

07/2026/00662/FUL – Change of use of land for keeping of horses and erection of a stable/storage building and a menage / arena with new site access to the north of the site

6. To approve the following payments:

18/08/2026	M RAINFORD LENGTHSMAN	23	445.20
18/08/2026	JACKIE RAINFORD ASSISTANT LENGTHSMAN	24	416.00
31/08/2026	BANK CHARGES	25	7.00

7. To receive from Cllr Martin, as agreed at the last meeting, a programme for this year's Christmas Event together with estimated costs for approval.
8. To consider the enclosed report and recommendations in respect of improvements to Hutton Pond and in principle approve or otherwise the use of CIL funds to deliver the same at an estimated cost of £26K subject to appropriate permissions being obtained from SRBC and specific quotations as explained in the report being confirmed.
9. To receive from Parish Councillors any updates on Parish Council related matters
This item is for information only – no lawful decision can be made during this time
10. To exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be now transacted.
11. To consider the application received to fill the present casual vacancy details of which have been sent to members under separate cover
12. To note that the date of the next meeting is scheduled for Wednesday the 2nd December 2026



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Minutes of the PARISH COUNCIL MEETING held on
Wednesday the 2nd September 2026 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Martin, Butterworth, Cookson, and Martinez.

There were three members of the public present.

49/26 To receive apologies

None

50/26 To consider and approve the Minutes of the meeting held on the 6th May 2026

It was resolved that the minutes of the meeting held on the 6th May 2026 should be signed by the Chairman as a correct and accurate record.

51/26 To receive Declarations of Interest

None

52/26 To adjourn the meeting for a period of public participation

The meeting was adjourned

It was mentioned that New Longton Flower Show was once again taking place this coming Saturday.

It was noted that the SRBC Forum meeting is taking place on the 17th of this month at Hutton Village Hall.

Mention was made that plans for a garden area to replace the old tennis courts had been drawn up and were currently under discussion at SRBC.

It was mentioned that Longton Parish Council had agreed to contribute financially to plans to enhance the footway between Liverpool Road and the library and health centre in Longton.

Apparently SRBC are having difficulties finding a delivery company for their newsletters etc. Longton Carnival Committee have seemingly agreed to help.

Concerns were again raised about Hutton Pond. Whilst the Parish Council had cut back the banks which had made some improvements the resident concerned suggested more needed to be done to make this a better community asset. SRBC Cllr Smith, who was present as a member of the public, agreed to speak to the environment team at SRBC to see what might be done given water levels were currently extremely low due to the very dry summer.

It was mentioned that the new NPPF will introduce substantial changes to the way planning applications are dealt with in the future.

The meeting was reconvened

53/26 To consider the following planning applications:

None

54/26 To approve the following payments:

16/04/2026	VISION ICT EMAIL ADDRESS SET UP	1	30.00
16/04/2026	M RAINFORD LENGTHSMAN	2	342.00
16/04/2026	ROSEWOOD JOINERY NOTICE BOARD INSTAL VILLAGE HALL	3	60.00
30/04/2026	BANK CHARGES	4	7.00
18/05/2026	VIKING STATIONERY	5	239.61
18/05/2026	WISEMAN INTERNAL AUDIT	6	140.00
18/05/2026	VISION ICT IT SUPPORT & EMAIL HOSTING	7	444.00
18/05/2026	RAINFORD LENGTHSMAN	8	482.30
18/05/2026	RAINFORD ASSIST LENGTHSMAN	9	84.50
20/05/2026	ZURICH INSURANCE RENEWAL	10	735.50
31/05/2026	BANK CHARGES	11	7.00
22/06/2026	INLAND REVENUE 1ST QTR	12	1480.72
22/06/2026	PRINTING WORLD NEWSLETTER	13	224.00
22/06/2026	M RAINFORD LENGTHSMAN	14	490.12
22/06/2026	NEWGATE NURSERIES	15	731.94
22/06/2026	W MCWHITTLE SALARY 1ST QTR	16	1892.88
30/06/2026	BANK CHARGES	17	7.00
22/07/2026	M RAINFORD LENGTHSMAN	18	519.40
22/07/2026	PFK LITTLEJOHN EXTERNAL AUDIT FEE	19	378.00
22/07/2026	LINFORD GARDEN CENTRE GRASS CUTTING LONG WOOD	20	300.00
22/07/2026	JACKIE RAINFORD ASSISTANT LENGTHSMAN	21	338.00
31/07/2026	BANK CHARGES	22	7.00

It was resolved that the payments referred to above should be approved

55/26 To receive and note the enclosed External Auditors Report for 2025/2026

It was resolved that the External Auditors Report 2025/6 should be noted

56/26 To approve the enclosed Financial Statement as of 30th June 2026

It was resolved that the Financial Statement as of 30th June 2026 should be approved.

57/26 To receive an update on this year's Christmas Event and approve any suggested changes to its format or arrangements

It was resolved that in principle the following changes should be approved:

No stalls – Children's Show – Live Music – Free Hot Pot Supper – Pay Bar – New Banner – Father Christmas

Cllr Martin is to produce a new programme for the event with estimated costs for presentation at the October meeting so that a budget may be approved.

58/26 To consider the value in this day and age of continuing with the production of Hutton News and if required consider a suggestion that this Council in future utilise the services of a delivery company for Hutton News at a cost of between £150/£200 per issue since it has not been possible to recruit any more volunteers to undertake the task as in the past.

It was resolved that Hutton News should now be discontinued with immediate effect and replaced by individual posters which would be distributed to the local shops, placed on notice boards and distributed via Facebook and Social Media sharing.

59/26 To receive from Parish Councillors any updates on Parish Council related matters

Remembrance Day is on Wednesday 11th November 2026, Parish Councillors will be required to assist on the day.

60/26 To exclude the public and press from the meeting under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be now transacted.

It was resolved that the public and press should be excluded from the meeting.

61/26 To consider the application received to fill one of the present casual vacancies details of which have been sent to members under separate cover

It was resolved that Andrew Hyde should be co-opted to this Council and so fill one of the available casual vacancies

62/26 To note that the date of the next meeting is scheduled for Wednesday the 7th October 2026

It was noted that the next meeting is scheduled for the 7th October 2026

HUTTON POND RECOMMENDATIONS FROM POND EXPERT ENVIRONMENT AGENCY

1. POLLARD ALDER TREES – LEFT SIDE TO 20 FEET RIGHT SIDE TO GROUND LEVEL – WILL BOTH REGROW – PURPOSE TO REMOVE HEAVY LEAF FALL WHICH IS DETRIMENTAL TO WEATER CONDITION AND CAUSES SILT BUILD UP - £2000 (verbal)

2. USING LONG REACH EXCAVATOR REMOVE SEDIMENT WITHIN LEGAL DEEDS BOUNDARY AND DISPOSE - £21125 (confirmed quotation)

3. RE SHAPE POND SIDES, PLANT UP AND INSTALL COIR ROLLS VARIOUS LOW LEVEL PLANTING AROUND WATER/LOWER BANK - £2000 (Indicative cost to be confirmed)

4. REMAINDER BANKS CAN BE PLANTED BULBS, OTHER LOW-LEVEL PLANTS OR POTENTIALLY GRASSED - £1000 (Indicative cost to be confirmed)

5. SPOIL TO BE SPREAD OVER PART OF RECREATION GROUND.

POTENTIAL PROJECT COST £26K BUT COULD BE HIGHER DEPENDANT ON QUOTES TO BE OBTAINED BEFORE ANY WORK TAKES PLACE – DAMIEN TO OVERSEE PROJECT DUE TO EXPERIENCE.

MORE LIGHT TO POND – REDUCTION OF LEAF FALL – DESILTING ALLOWS FOR MORE SUSTAINABLE LIFE AND HABITAT IMPROVEMENT – POND AREA OPENED UP AND VISUAL AND DIODIVERSITY IMROVEMENT – ENHANCED COMMUNITY FACILITY – POTENTIAL USE FOR EDUCATIONAL PURPOSES AND NATURE AWARENESS FROM A YOUNG AGE.

THE WHOLE PROJECT WILL NEED SPECIFIC SRBC PERMISSIONS SO AS TO ENSURE THAT THERE CAN BE NO COMEBACK TO PARISH COUNCIL INCLUDING SRBC OBTAINING ANY PERMISSIONS THEY FEEL ARE REQUIRED AS THEY ONLY OWN 50% OF THE POND.

THIS COUNCIL IS ASKED IF IT FEELS THAT CURRENT CIL FUNDS SHOULD BE USED AS ABOVE NOTING THAT AT THE PRESENT TIME THE MONIES HELD ARE OUTSIDE THE 5 YEAR SPENDING TERM AND COULD BE RECLAIMED BY THE PRINCIPLE AUTHORITY AND THAT FURTHER CIL FUNDS WILL BE GENERATED BY THE RECENTLY AGREED FURTHER DEVELOPMENT BEHIND WALTON GARDENS UNLESS GOVT POLICY CHANGES IN THE SHORT TERM.



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Hutton Parish Council
Hutton Village Hall
Moor Lane
Hutton
PR45SE

Estimates for the de silting of pond and re shaping banks

- Set up site fencing and make work zone near pond
- Remove sections of existing timber fencing to gain access to pond.
- Using a long reach excavator remove sediment build up from pond
- Silt and leaf debris to be transported down the side of playing fields to be deposited in a low spot at the rear of houses to be levelled and left to dry out
- Re shape pond sides
- Dumper to be moved across open carpark area with Banksman
- Site toilet facilities provided
- In this price I have allowed for some ground protection for field area but only an 80 meter track way to deposit silt.
- Reinstate timber fencing
- No additional fencing around silt/spoil has been allocated.
- The village hall will need to arrange the dropping of the telephone line with BT Open reach as it will be in the way of excavator operating

Net £21,125.00

Vat £4,224.00

Sub total £25,350.00

If you have any further questions or would like to discuss the project further please get in touch
many thanks Ian Elliott.

Many thanks Ian Elliott