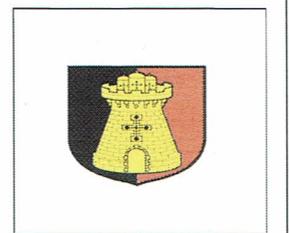


HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW,
PRESTON
PR2 1YY



NEXT MEETING

25th February 2026

Members of the Council are summoned to the PARISH COUNCIL MEETING to be held on Wednesday the 4th March 2026 at Hutton Village Hall commencing at 7.30pm

W V Mcennerney-Whittle (Clerk & RFO)

AGENDA

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on 28th January 2026 which are enclosed
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Any member of the public may speak for up to 5 minutes within the overall time allocated.

Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time.

A member of the public is any person present other than a member or official of the Council.

A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon

5. To approve the following payments:

20/01/2026	EMAIL FEE COOKSON	60	16.00
20/01/2026	RAINFROD LENGTHSMAN	61	234.00
20/01/2026	GLASDON BENCH PARTS REPAIRS	62	378.48
20/01/2026	SLCC 1/3RD SUBSCRIPTION	63	126.33
31/01/2026	BANK CHARGES	64	6.00

6. To appoint Sandra Wiseman as the internal auditor for 2025/6 at a fee of £140.00 and approve the Terms of Reference and Internal Control / Suggested Testing Methodology the relative documents having been circulated to members under separate cover
7. To consider and approve the following documents which have been circulated to members under separate cover
 - The Councils Risk Management Policy Statement 2026
 - The Councils Risk Management Register 2026
 - The Councils Asset Register 2026
 - The Review of the Effectiveness of the Internal Audit and Internal Control 2026
8. To consider and approve the Lengthsman's contract for a further period of 12 months for 8 hours per week at an hourly rate of £ 18.55 per hour representing an increase in the existing rate in line with inflation (CPI)

In addition to approve an Assistant Lengthsman contract at a rate of £13.00 per hour to allow his wife to undertake some basic work with regard to spring and autumn planting & the watering and weeding of the Parish planters for up to 8 hours per week between 1st April 2026 and 31st October 2026 on a needs basis.

9. To consider the enclosed response received by Little Hoole Parish Council setting out the reason why they have closed the access from Longton Health Centre to the shops and particularly the pharmacy and decide what action may now be appropriate.

10. To consider the Local Government Reorganisation Consultation (see enclosed) – This is a public consultation however provision has been made for Town and Parish Councils to provide a response as an organisation if they so wish. Should this Council wish to do so it will be necessary for the Council to agree their recommendation for one of the proposals and respond to the consultation questions which are shown on the enclosed documentation which also provides links to the proposals themselves and the consultation questionnaire. Members are able to make personal responses irrespective as to whether this Council chooses to do so as a corporate entity.

11. To consider whether this Council's Christmas Event should be changed for 2026 and what action should be taken with regard to the Christmas Tree on Long Wood which appears to be dying.

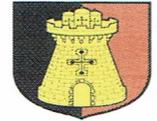
12. To receive from Parish Councillors any updates on Parish Council related matters
This item is for information only – no lawful decision can be made during this time

13. To note that the date of the next meeting is scheduled for Wednesday the 8th April 2026



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on
Wednesday the 28th January 2026 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Butterworth and Cookson

There was one member of the public present

01/26 To receive apologies

Cllrs Potter, Martin and Martinez

02/26 To consider and approve the Minutes of the meeting held on 3rd December 2025 which are enclosed

It was resolved that the minutes of the meeting held on the 3rd December 2025 should be approved and signed by the Chairman as a true and accurate record.

03/26 To receive Declarations of Interest

None

04/26 To adjourn the meeting for a period of public participation

The meeting was adjourned

Comment was made from the member of the public present that he had noticed that most vehicles passing the SPID currently on Ratten Lane triggered the over 20mph warning although he did not know by how much.

The meeting was reconvened

05/26 To approve the following payments:

04/11/2025	NEWGATE NURSERIES PLANTING	44	906.04
04/11/2025	M RAINFORD LENGTHSMAN	45	567.00
04/11/2025	HUTTON PLAYGROUP DONATION RE ROOM HIRE	46	100.00
04/11/2025	PRINTING WORLD NEWSLETTER	47	214.00
27/11/2025	KEN LINFORD GRASS CUTTING LONG WOOD	48	300.00
27/11/2025	XENNIAL GROUP - LIGHTING VILLAGE HALL - CIL	49	2038.20
27/11/2025	POPPY WREAT DONATION	50	100.00
30/11/2025	BANK CHARGES	51	6.00
10/12/2025	CPRE ANNUAL SUBSCRIPTION	52	36.00
12/12/2025	LEA AND COTTAM PC SPID MANAGEMENT FEES	53	400.00
12/12/2025	D G PARKES REMEMBRANCE EVENT COSTS	54	92.20
12/12/2025	BILLYS PARTYTIME XMAS EVENT COSTS	55	145.00
12/12/2025	RAINFORD LENGTHSMAN	56	369.00
12/12/2025	W V MCWHITTLE 3RD QTR SALARY & EXP	57	1839.48
12/12/2025	HMRC 3RD QTR	58	1478.98
31/12/2025	BANK CHARGES	59	6.00

It was resolved that the payments shown above should be approved

06/25 To approve the enclosed Financial Statement as of 31st December 2025

It was resolved that the Financial Statement referred to above should be approved

07/25 To consider whether this Council's Christmas Event should be changed for 2026 and what action should be taken with regard to the Christmas tree on Long Wood which appears to be dying.

It was resolved that this item should be deferred to the March meeting at which hopefully more Parish Cllrs would be in attendance.

08/25 To consider whether this Council should make representation relating to the closure of a short cut path between Longton Health Centre and the local shops (including the pharmacy) which is causing resident concern particularly for the elderly, infirm and disabled.

It was resolved that no action should be taken at the present time since there is a forthcoming Patient Participation Group meeting taking place on the 11th February 2026 at which an agenda item has been included and a F2F meeting has been arranged for the 23rd February 2026 between the Practice Manager and Longton Parish Council, the latter to better understand the reasons for the closure of the short cut route.

09/25 To receive from Parish Councillors any updates on Parish Council related matters

It was noted that no decision has yet been made regarding the proposed development behind Walton Gardens although the Highways Report was now available to view on the SRBC planning portal, as was the representation from this Council which expressed the concerns recorded in the minutes of the last meeting.

10/25 To note that the date of the next meeting is scheduled for Wednesday the 4th March 2026

It was noted that the next meeting is scheduled for the 4th March 2026

From: Complaints Team <Complaints.Team@property.nhs.uk>
Sent: Thursday, February 19, 2026, 3:42:35 am
To: Paul Cafferkey <clerk@littlehooole-pc.gov.uk>
Subject: Closure of pedestrian access NHSPS:02803527

Dear Mr Cafferkey,

Case Ref PSC-225245-S1T7

Closure of pedestrian access

Thank you for contacting NHS Property Services (NHSPS) regarding the closure of the informal route between Longton Health Centre and the row of shops on Liverpool Road, including the pharmacy.

I can confirm the informal route previously used by the community – accessed via a removed panel in the health centre’s fence – has now been closed. This land is owned by NHS Property Services (NHSPS) and our legal team have confirmed that no documented public right of way exists or has existed at this location and that the route has never been a designated pedestrian path.

The decision to close this informal route was made following a request from the health clinic and is one NHSPS supports due to significant misuse of the private car park. Despite clear signage being displayed stating that the car park was for the use of colleagues and patients of the health centre only and the health centre communicating this change to patients, non-patients continued to use it as parking for the shops. This led to reduced parking availability for patients and colleagues, anti-social behaviour and vehicles being left overnight causing access issues.

A dedicated public right of way remains available adjacent to the Health Centre and behind the library, which we are advised provides safe access to local facilities, including the pharmacy. This is a council-maintained path and any concerns or queries about it should be raised with them.

Kind regards,

Janine

Janine Weller | Complaints Handler

NHS Property Services Ltd
7th Floor, Regent House, Heaton Lane, Stockport, Cheshire SK4 1B

M: 0808 196 2045, option 2 | E: complaints.team@property.nhs.uk

To what extent do you agree or disagree that the proposed councils are the right size to be efficient, improve capacity and withstand financial shocks? (Drop down answers, strongly agree to strongly disagree)

To what extent do you agree or disagree that the proposed councils will deliver high quality, sustainable public services? (Drop down answers, strongly agree to strongly disagree)

To what extent do you agree or disagree that the proposal has been informed by local views and will meet local needs? (Drop down answers, strongly agree to strongly disagree)

To what extent do you agree or disagree that establishing the councils in this proposal will support devolution arrangements? (Drop down answers, strongly agree to strongly disagree)

To what extent do you agree or disagree that the proposal enables stronger community engagement and gives the opportunity for neighbourhood empowerment? (Drop down answers, strongly agree to strongly disagree)

If you would like to, please use the free text box to explain the answers you have provided to questions 1-7 referring to the question numbers as part of your answer. You may also use the box to provide any other comments you have on the proposal. (Text box to add further comments)

We hope this supports you in making your organisations, and residents voices heard.

Best Wishes

Town and Parish Council Team

Please note that this is an automated email and replies to this address are not monitored.

Please consider adding this email address to your address list, contacts or safe list to avoid future emails being filtered into your spam or junk mail folder.

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