



# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW,  
PRESTON  
PR2 1YY



## NEXT MEETING

21<sup>st</sup> January 2026

Members of the Council are summoned to the PARISH COUNCIL MEETING to be held on Wednesday the 28<sup>th</sup> January 2026 at Hutton Village Hall commencing at 7.30pm

  
W V Mcennerney-Whittle (Clerk & RFO)

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on 3<sup>rd</sup> December 2025 which are enclosed
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

*Any member of the public may speak for up to 5 minutes within the overall time allocated.*

*Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time.*

*A member of the public is any person present other than a member or official of the Council.*

*A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon*

5. To approve the following payments:

04/11/2025	NEWGATE NURSERIES PLANTING	44	906.04
04/11/2025	M RAINFORD LENGTHSMAN	45	567.00
04/11/2025	HUTTON PLAYGROUP DONATION RE ROOM HIRE	46	100.00
04/11/2025	PRINTING WORLD NEWSLETTER	47	214.00
27/11/2025	KEN LINFORD GRASS CUTTING LONG WOOD	48	300.00
27/11/2025	XENNIAL GROUP - LIGHTING VILLAGE HALL - CIL	49	2038.20
27/11/2025	POPPY WREAT DONATION	50	100.00
30/11/2025	BANK CHARGES	51	6.00
10/12/2025	CPRE ANNUAL SUBSCRIPTION	52	36.00
12/12/2025	LEA AND COTTAM PC SPID MANAGEMENT FEES	53	400.00
12/12/2025	D G PARKES REMEMBRANCE EVENT COSTS	54	92.20
12/12/2025	BILLYS PARTYTIME XMAS EVENT COSTS	55	145.00
12/12/2025	RAINFORD LENGTHSMAN	56	369.00
12/12/2025	W V MCWHITTLE 3RD QTR SALARY & EXP	57	1839.48
12/12/2025	HMRC 3RD QTR	58	1478.98
31/12/2025	BANK CHARGES	59	6.00

6. To approve the enclosed Financial Statement as of 31<sup>st</sup> December 2025
7. To consider whether this Council's Christmas Event should be changed for 2026 and what action should be taken with regard to the Christmas tree on Long Wood which appears to be dying.
8. To consider whether this Council should make representation relating to the closure of a short cut path between Longton Health Centre and the local shops (including the pharmacy) which is causing resident concern particularly for the elderly, infirm and disabled.
9. To receive from Parish Councillors any updates on Parish Council related matters

*This item is for information only – no lawful decision can be made during this time*

10. To note that the date of the next meeting is scheduled for Wednesday the 8<sup>th</sup> April 2026



# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW  
PRESTON  
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on  
Wednesday the 3<sup>rd</sup> December 2025 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Martin, Butterworth and Martinez

There were four members of the public present

70/25 To receive apologies

*None*

71/25 To consider and approve the Minutes of the meeting held on 22<sup>nd</sup> October 2025 which are enclosed

*It was resolved that the minutes of the meeting held on the 22<sup>nd</sup> October 2025 should be approved and signed by the Chairman as a true and accurate record.*

72/25 To receive Declarations of Interest

*None*

73/25 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*Some residents present raised concerns with regard to Planning Application 07/2025/00834/FUL particularly concerning potential road safety issues at the junction of Liverpool Road and Walton Gardens which will be the access to the development should it go ahead. Concern being the heavy congestion during school opening and closing times which it is felt will be further exacerbated by the number of vehicle movements that the development is likely to create.*

*Concern was also raised that the size of the development is too big and well outside the initial indications that it would be for 120 properties rather than 161 which represents a significant % increase to the size of what it is a small village.*

*It was suggest that the Environmental Impact Statement and Transport Plan were inaccurate with the latter suggesting a maximum of 150 dwellings*

*It was re-iterated that residents must send in their own objections to the planning application previously discussed.*

*It was confirmed that this Council could not take any action with regard to parking on Moor Lane and that obstruction issues need to be reported to the police.*

*The meeting was reconvened*

74/25 To consider planning application 07/2025/00834/FUL relating to the development of 161 dwellings on land off Walton Gardens, Hutton

*It was resolved that representation should be made relating to road safety due to increased congestion particularly at school opening and closing times at the junction of Liverpool Road and Walton Gardens and that some form of mitigation measures should be put in place.*

*It was also resolved that this Council consider the number of dwellings (161) is too large representing a significant and disproportionate increase to the size of what is a small village.*

75/25 To approve the following payments:

01/10/2025	NORTH WEST AIR AMBULANCE SUBSCRIPTION	40	50.00
09/10/2025	DEFIB STORE CHILD PADS	41	126.00
09/10/2025	RAINFORD LENGTHSMAN	42	657.00
31/10/2025	BANK CAHRGES	43	6.00

*It was resolved that the payments referred to above should be approved*

76/25 To consider the enclosed draft budget proposals and set the Precept for 2026/27

*It was resolved that the Precept for 2026/7 should be at £30000.00*

77/25 To consider and adopt the attached IT & USE OF PERSONAL DEVICES POLICY as required under the revised External Audit requirements recently introduced for 2025/6

*It was resolved that the policy mentioned above should be approved and adopted*

78/25 To receive from Parish Councillors any updates on Parish Council related matters

*Cllr Butterworth reported that only very minor damage had occurred to Long Wood as a result of parked cars on Saunders Close, she also mentioned that she thought we had made the correct decision to tarmac the footpath down to the wildlife area as the original idea of a path similar to that at Grange Park was now showing heavy wear and tear.*

*It was noted the overgrown bed area on Hutton roundabout had now been removed as promised by LCC.*

*It was mentioned that the Xmas tree lights need to be more evenly spread – the clerk will see what can be done*

*Xmas event this coming Thursday 5<sup>th</sup> December 2025 – mention made that stall support is poor and whether we need to re-invent the arrangements for next year.*

*Suggested that the Parish Council will be looking again at a wildlife meadow near the wildlife area and what can be done with the pond in the New Year.*

79/25 To exclude the public and press under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted below

*It was resolved that the public and press should be excluded due to the confidential nature of the business to be transacted below*

80/25 To consider the application, which has been sent out under separate cover to fill the casual vacancy that can now be filled by co-option.

*It was resolved that Harriet Cookson should be coopted as a Member of this Council*

81/25 To note that the date of the next meeting is scheduled for Wednesday the 28<sup>th</sup> January 2026

*It was noted that the date of the next meeting is scheduled for Wednesday the 28<sup>th</sup> January 2026*

FINANCIAL STATEMENT 1ST APRIL 2025 TO 31ST DECEMBER 2025		
REVISED		
BUDGET	INCOME	£
54716	Balance b/f 1st April 2025	56604.18
29000	Precept	29000.00
200	Bank Interest	555.19
333	V A T Recovered	1560.22
	CIL	16421.26
<b>84249</b>	<b>Total</b>	<b>104140.85</b>
	LESS EXPENDITURE	
220	Hire of Hall for Meetings	
900	Subscriptions/Registrations/Web Site	522.16
11000	Lengthsman	5383.70
800	Insurance	648.74
800	Materials / General Maintenance	615.09
	Vat Recoverable	5423.59
12500	Salaries	8980.73
1000	National Insurance Employer	804.91
100	Donations	200.00
500	Postage Telephone & Stationery etc	442.82
300	Mileage	179.40
400	Audit	345.00
200	Xmas Tree	
90	Bank Charges	54.00
700	Newsletter	428.00
1500	Jubilee Garden & Planter Maintenance	1425.89
1000	Long Wood Maintenance	830.00
550	Xmas / Remembrance Events	232.56
19531	New Path CIL	19531.50
1300	Spid Project Management Costs CIL	800.00
900	Spid Project Capital Outlay CIL	900.00
1250	New Bench CIL	1250.00
1698	Village Hall Lighting Project CIL	1698.50
<b>57239</b>	<b>Total</b>	<b>50696.59</b>
<b>27010</b>	<b>Balance in hand</b>	<b>53444.26</b>
	Bank Balance	20475.44
		32968.82
	<b>Net Balance</b>	<b>53444.26</b>
	<b>LESS RESTRICTED FUNDS (CIL)</b>	<b>29758.92</b>
	<b>UNSPENT BUDGET BALANCE / RESERVES</b>	<b>23685.34</b>

## COMMUNITY INFRASTRUCTURE LEVY STATEMENT

CIL		24/11/2017	41062.61
17/07/2018	Bench Purchase	- 809.50	40253.11
06/09/2018	Bench Purchase	-2398.05	37855.06
26/11/2018	Bench Slabs	-611.28	37243.78
07/12/2018	Bench Purchase	-518.47	36725.31
22/01/19	Received	+1942.06	38667.37
12/04/2019	5 Planters	-1706.62	36960.75
12/04/2019	Bench Slabs	-200.00	36760.75
01/05/2019	Kerb Edgings VH	-650.00	36110.75
25/06/2019	Purchase Bench	-518.47	
06/08/2019	Purchase Bench	-518.47	
28/08/2019	Kerb Edgings VH	-850.00	
28/08/2019	Skip Bus Shelter	-175.00	
17/09/2019	Bench Slabs	-204.17	
17/09/2019	Replace Bus Shelter	-3571.00	30273.64
CIL		08/12/2023	5374.35
31/12/2023	Balance to Date		35647.99
31/03/2024	Balance to Date		35647.99
CIL		08/05/2024	310.60
30/06/2024	Balance to date		35958.59
01/10/2024	Received +4633.07		
01/10/2024	New Planters	-1744	38847.66
13/03/2025	Spid Project -330		
27/03/2025	Car Park Repair -1000		37517.66
31/03/2025			37517.66
01/05/2025	Spid Project -900		36617.66
10/07/2025	Spid Management -400		
24/07/2025	New Path - 19531.50		
26/09/2025	New Bench -1250		15436.16
CIL		24/10/2025	16421.26
	Balance to Date		31857.42
27/11/2025	Village Hall Improved Lighting -1698.50		
12/12/2025	Spid Management -400		29758.92
31/12/2025	Balance to Date		29758.92