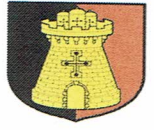




# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW  
PRESTON  
PR2 1YY



18<sup>th</sup> January 2024

## NEXT MEETING

Members of the Council are summoned to the PARISH COUNCIL MEETING to be held on Wednesday the 24<sup>th</sup> January 2024 at Hutton Village Hall commencing at 7.30pm

W V Mcennerney-Whittle (Clerk & RFO)

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on 22<sup>nd</sup> November 2023 (enclosed)
3. To consider requests to grant dispensations so as to allow those members putting forward a signed request to take part in the meeting (Item 7) since otherwise this Council would be unable to make a decision due to it being non quorate.
4. To receive Declarations of Interest
5. To adjourn the meeting for a period of public participation

*Please note that the Council cannot make any decision on any matter raised or representation made unless the item has already been specifically included on the agenda*

6. To approve the following payments:

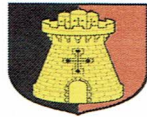
08/11/2023	PRINTING WORLD NEWSLETTER	31	204.00
08/11/2023	NEWGATE NURSERIES AUTUMN PLANTING	32	845.82
05/12/2023	CW BERRY LENGTHSMAN MATERIALS	33	9.44
05/12/2023	VISION ICT ADDITIONAL HOSTED EMAIL ACCOUNT	34	21.60
05/12/2023	DG PARKES REMEMBRANCE EVENT EXPENSES	35	98.10
05/12/2023	WHITEHILL DIRECT NEW NOTICE BOARD	36	1197.60
05/12/2023	LOSTOCK HALL ROYAL BL POPPY DONATION	37	100.00
05/12/2023	P HEISE LENGTHSMAN INVOICE 8	38	534.40
05/12/2023	SLCC 1/3 RD SHARE SUBSCRIPTION	39	114.84
11/12/2023	CPRE SUBSCRIPTION	40	36.00
14/12/2023	HMRC 3RD QTR	41	1426.40
14/12/2023	SIGN DESIGN CHRISTMAS BANNER	42	213.60
14/12/2023	P HEISE LENGTHSMAN INVOICE 9	43	534.40
14/12/2023	WV MCWHITTLE SAL 3RD QTR	44	1986.30
14/12/2023	CW BERRY MATERIALS LENGTHSMAN	45	85.56
28/12/2023	BILLYS PARTY TIME XMAS EVENT EXPENSES	46	186.31
28/12/2023	VIKING DIRECT STATIONARY	47	139.63
31/12/2023	BANK CHARGES	48	18.00

7. To consider and approve the enclosed Financial Statement as of 31<sup>st</sup> December 2023

8. To receive from Councillors any updates on Council related matters.

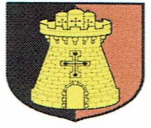
*Please note that the Council cannot make any decision on any matter raised during this session.*

9. To consider the exclusion of the public and press under the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be transacted under Item 10 below.
10. To consider the applications received which have been sent out to members under separate cover to fill the current casual vacancy that can now be filled by co-option.
11. To note that the date of the next meeting is scheduled for Wednesday the 28<sup>th</sup> February 2024



# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW  
PRESTON  
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on  
Wednesday the 22<sup>nd</sup> November 2023 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Parkes, Patel, Butterworth, Martin and Martinez

There was one member of the public present.

79/23 To receive apologies

*Cllr Fishwick*

80/23 To consider and approve the Minutes of the meeting held on 25<sup>th</sup> October 2023 (enclosed)

***It was resolved that the minutes of the meeting held on the 25<sup>th</sup> October 2023 should be approved and signed by the Chairman as a true and accurate record***

81/23 To receive Declarations of Interest

*None*

82/23 To adjourn the meeting for a period of public participation

*The meeting was adjourned*

*The one resident present asked what was happening with the old tennis courts. He was advised that discussions with SRBC were in progress and that a further consultation with residents was being planned. He then asked if the Parish Council had any further detail regarding notices placed in respect of fields behind Ratten Lane by the proposed offshore windfarm developers. He was advised that the notices were not indicative of any proposed planning application but were to try and establish land ownership in case underground cabling in connection with the development might need to go through that area. It was confirmed that the developers were not erecting any buildings at Penwortham sub station and no application from the National grid had been submitted.*

*He went on to ask whether any actions had taken place following the visit of Andy Pratt recently and the subsequent meeting that had taken place with resident representatives. He was advised that Cllr M Smith had agreed to speak to SRBC regarding the potential for a speed indicator device for use in Hutton. The Chairman stated that perhaps the Parish Council might wish to make some local enquiries along the same lines since it was thought another local council had purchased one themselves.*

*The resident finally enquired as to why a bus shelter which formed part of the planning permission for Walton Gardens had not been erected. It was confirmed that this was an ongoing issue and that the Clerk was in contact with LCC and was awaiting further information.*

*He expressed his view that perhaps the Parish Council should be maintaining a record and advising residents at each meeting of progress on any outstanding matters. It was mentioned that the Parish Council now had a Facebook page, and that information was posted when appropriate. He welcomed this.*

*The meeting was reconvened*

83/23 To approve the following payments:

30/09/2023	BANK CHARGES	25	18.00
02/10/2023	NORTHWEST AIR AMBULANCE DONATION	26	50.00
18/10/2023	ACORN CONSTRUCTION - CLEAR DEBRIS PLANTER	27	774.49
18/10/2023	C W BERRY LENGTHSMAN - MATERIALS	28	23.85
18/10/2023	P HEISE LENGTHSMAN	29	534.40
18/10/2023	BILLYS PARTYTIME - BANNER & BACKDROP XMAS EVENT	30	185.99

***It was resolved that the payments referred to above should be approved.***

84/23 To consider the enclosed draft budget for 2024/25 and set the Precept for 2024/25.

***It was resolved that the draft budget should be approved and the Precept for 2024/25 set at £28350.00***

85/23 To approve that this Council will continue to pay a 1/3<sup>rd</sup> share of the Clerk's subscription to SLCC

***It was resolved that the payment referred to above should continue to be paid.***

86/23 To approve that Helen Butterworth become a signatory to the Council's Bank Account and Online Banking arrangements.

***It was resolved that Helen Butterworth should become a signatory to the Council's Bank Account and Online Banking arrangements***

87/23 To receive from Councillors any updates on Council related matters.

*It was mentioned that some local feedback has expressed disappointment that the new living tree erected by Hickory's did not have coloured lights to make it brighter and that there was no fence which might be a safety issue. Cllr Patel agreed to speak to Hickory's management since the tree was paid for and decorated by them.*

*The Parish Council Xmas event arrangements were now almost complete, the new banner had been erected on Long Wood and Cllr Martin would be purchasing the requisite refreshments and selection boxes on behalf of the Council. Councillors were asked to attend to assist if possible.*

*A further pothole had developed by the entrance to the overflow car park – it will be brought up at a meeting with SRBC due the following day.*

*Enquiries are to be made in respect of the feedback that another local Parish Council has purchased a SPID so that this Council is fully informed before considering doing something similar.*

*The Chairman and Clerk are to meet with SRBC on the 23<sup>rd</sup> November to discuss their proposed consultation with the public regarding what should be done with the derelict tennis courts.*

*Remembrance Service was well attended. Next year it is on Monday 11<sup>th</sup> November and members were asked to put the date in their diaries now.*

*Cllr Patel had attended a recent HGS Trustee meeting where issues continued about the slippery perimeter around their swimming pool. He was asked to raise the issue of ivy growth on the trees in their grounds. Cllr Martinez had attended a VH Committee meeting but there was nothing of significance to report. Both were asked to let their colleagues know if any issue affecting HPC was raised at these meetings.*

88/23 To note that the date of the next meeting is scheduled for Wednesday the 24<sup>th</sup> January 2024

***It was noted that the next meeting is scheduled for the 24<sup>th</sup> January 2024***

FINANCIAL STATEMENT 1ST APRIL 2023 TO 30TH DECEMBER 2023		
BUDGET	INCOME	£
41438	Balance b/f 1st April 2023	44139.62
	Advertising	
27000	Precept	27000.00
100	Bank Interest	598.92
372	V A T Recovered	650.76
	Prow Grant	800.00
	CIL	5374.35
	Insurance 3rd Party Claim	2813.65
<b>68910</b>	<b>Total</b>	<b>81377.30</b>
	LESS EXPENDITURE	
150	Hire of Hall for Meetings	
800	Subscriptions/Registrations/Web Site	656.72
9800	Lengthsman	5027.80
700	Insurance	682.89
800	Materials, bulbs etc.	726.83
	Vat Recoverable	829.08
11700	Salaries	8710.67
300	National Insurance Employer	280.57
100	Donations	100.00
400	Postage Telephone & Stationery	202.59
300	Mileage	198.90
400	Audit	335.00
200	Xmas Tree	
72	Bank Charges	54.00
600	Newsletter	204.00
1500	Jubilee Garden & Planter Maintenance	1284.65
1000	Long Wood Maintenance	
	Notice Board	998.00
500	Xmas / Remembrance Events	278.77
	Planter Clearance	645.41
<b>29322</b>	<b>Total</b>	<b>21215.88</b>
<b>39588</b>	<b>Balance in hand</b>	<b>60161.42</b>
	Bank Balance	31344.99
		28816.43
	<b>Net Balance</b>	<b>60161.42</b>
	<b>LESS RESTRICTED FUNDS (CIL)</b>	<b>35647.99</b>
	<b>REVENUE RESERVES</b>	<b>24513.43</b>

## COMMUNITY INFRASTRUCTURE LEVY STATEMENT

CIL		24/11/2017	41062.61
17/07/2018	Bench Purchase	- 809.50	40253.11
06/09/2018	Bench Purchase	-2398.05	37855.06
26/11/2018	Bench Slabs	-611.28	37243.78
07/12/2018	Bench Purchase	-518.47	36725.31
22/01/19	Received	+1942.06	38667.37
12/04/2019	5 Planters	-1706.62	36960.75
12/04/2019	Bench Slabs	-200.00	36760.75
01/05/2019	Kerb Edgings VH	-650.00	36110.75
25/06/2019	Purchase Bench	-518.47	
06/08/2019	Purchase Bench	-518.47	
28/08/2019	Kerb Edgings VH	-850.00	
28/08/2019	Skip Bus Shelter	-175.00	
17/09/2019	Bench Slabs	-204.17	
17/09/2019	Replace Bus Shelter	-3571.00	30273.64
CIL		08/12/2023	5374.35
31/12/2023	Balance to Date		35647.99