



HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW
PRESTON
PR2 1YY



4th July 2022

NEXT MEETING

Members of the Council are summoned to the ANNUAL PARISH COUNCIL MEETING to be held on
Monday the 11th July 2022 at Hutton Village Hall commencing at 7.30pm

W V Mcennerney-Whittle (Clerk & RFO)

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on 16th May 2022 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

Any member of the public may speak for up to 5 minutes within the overall time allocated.

Please note that any representation or matter raised does not require any response from the Council and should not be debated since no decision can lawfully be made during this time.

A member of the public is any person present other than a member or official of the Council.

A member or official of the Council may (after the meeting) request a future agenda item be placed setting out what it is the Council is being asked to consider and decide upon

5. To approve the following payments:

10/05/2022	ZURICH INSURANCE RENEWAL	1	604.07
10/05/2022	VISION ICT DOMAIN RENEWAL	2	78.00
10/05/2022	P HEISE LENGTHSMAN INVOICE 1	3	486.40
10/05/2022	K J BLEZARD ASSISTANT LENGTHSMAN	4	336.00
10/05/2022	PRINTING WORLD NEWSLETTER FLYER	5	209.00

6. To consider a request from a resident to install a memorial bench on Long Wood
7. To consider replacement of the two wooden planters next to the war memorial as the existing ones are now beyond repair. It is hoped that replacement costs will be available by the time of the meeting.
8. To adjourn the meeting for Councillors to present any updates on Council related matters:

At each meeting, a period is set aside to enable members of the Council to raise new issues which affect the Parish or to give significant updates on existing matters.

Any member of the Council may speak for up to five minutes within that period.

Please note that any matter raised should not be debated since no decision can be lawfully made during this time.

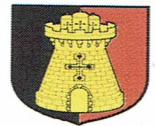
In respect of any matter which is raised which is not already on the agenda a member or official of the Council may (after the meeting) request a future agenda item be placed setting out specifically what it is the Council is being asked to consider and decide upon.

9. To note that the date of the next meeting is scheduled for the 12th September 2022 .



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Minutes of the ANNUAL PARISH COUNCIL MEETING held on
Monday the 16th May 2022 at Hutton Village Hall commencing at 7.30pm

Present: Cllrs Barton, Gilbert, Eland and Harrison

In the absence of the Chairman and Vice Chairman, members chose Cllr Harrison to chair this meeting

28/22 To elect a Chairman for the following 12 months who will then be required to sign the Acceptance of Office form

Cllr Parkes was elected Chairman for the following 12 months. As he was absent the Acceptance of Office form will be signed prior to the next meeting

29/22 To elect a Vice Chairman for the following 12 months

Cllr Martin was elected Vice Chairman for the following 12 months

30/22 To receive apologies

Cllrs Parkes, Hesketh and Martin

31/22 To consider and approve the Minutes of the meeting held on 4th April 2022 (enclosed)

It was resolved that the minutes of the meeting held on the 4th April 2022 should be approved and signed by the Chairman as a true and accurate record.

32/22 To receive Declarations of Interest

None

33/22 To adjourn the meeting for a period of public participation

There were no members of the public present

34/22 To consider whether it would be appropriate to install a boardwalk on the wildlife area as discussed at the February meeting. We are informed by SRBC that the cost would be £5000 but that they would only contribute £852 being the cost of a dipping platform which was previously rejected by this Council at that same meeting.

It was resolved that a boardwalk at a cost of £5K should not be installed

35/22 To approve the enclosed Financial Statement up to 31st March 2022

It was resolved that the Financial Statement referred to above should be approved

36/22 To approve Section 1 Annual Governance Statement 2021/22 and Section 2 Accounting Statements 2021/22 (enclosed) being part of the Annual Governance and Accountability Return 2021/22 and authorise the Chairman and Clerk/RFO to sign them on behalf of this Council.

It was resolved that the documentation referred to above should be approved and signed by the Chairman of this meeting and Clerk/RFO on behalf of this Council

37/22 To adjourn the meeting for Councillors to present any updates on Council related matters:

The meeting was adjourned

There were no matters raised.

The meeting was reconvened

38/22 To note that the date of the next meeting is scheduled for the 11th July 2022 .

It was noted that the next meeting is scheduled for the 11th July 2022

To Mr McEnnerney-Whittle Clerk and Responsible Financial Officer

Hutton Parish Council

Dear Mr McEnnerney-Whittle

When my wife died suddenly on 6th April this year, my last photograph of her had been taken in Long Wood only 12 days before, as she photographed the glorious display of daffodils, her favourite flowers. She absolutely revelled in the beauty of the scene.

With this memory in mind, I should like to make application to have a bench installed in Long Wood, situated between the two existing benches on the path leading onto Saunders Lane. It would be of the same quality and design as the existing benches and I request that it is facing south, up the bypass, with it's back to the big roundabout. I should also like a small plaque to be installed on the bench, which would remember my wife and express her love of daffodils, especially in the setting of Long Wood.

If the Parish Council agree to this request, please give me some idea of the process, price and time-scale, if you can.

Sincerely
