

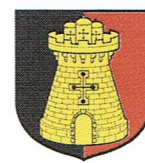


# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW

PRESTON

PR2 1YY



12<sup>th</sup> October 2020

## NEXT MEETING

Members of the Council are summoned to the PARISH COUNCIL MEETING to be held on Monday the 19<sup>th</sup> October 2020 by way of a virtual meeting commencing at 7.30pm

W V Mcennerney-Whittle (Clerk & RFO)

1. To receive apologies
2. To consider and approve the Minutes of the meeting held on 14<sup>th</sup> September 2020 (enclosed)
3. To receive Declarations of Interest
4. To adjourn the meeting for a period of public participation

*Please note that this is a virtual meeting. Residents wishing to make representation or observe proceedings should contact the Clerk in advance to discuss how best they might do this.*

5. To approve payment of the following accounts:

On line	K Blezard	Assistant Lengthsman - August	400.00
On line	ICO	Data Protection Registration	35.00
On line	K Blezard	Assistant Lengthsman	160.00
On line	W Mcennerney-Whittle	Salary Expenses 2 <sup>nd</sup> Qtr	1406.54
On line	HMRC	Tax and NI Deductions 2 <sup>nd</sup> Qtr	889.47
On line	P Heise	Lengthsman Inv 6	341.76
On line	Unity Trust	Bank Charges to 9/20	18.00

6. To receive and approve the Financial Statement to the 30<sup>th</sup> September 2020 (enclosed)
7. To consider obtaining .gov addresses for all members so as to avoid any potential risks with personal data being stored on personal emails creating access issues should there be a statutory need to search those email addresses for FOI or GDPR purposes. Cost £18 per email address per annum. A verbal update will be given by Cllr Martin.
8. To consider and respond to the enclosed SRBC Public Space Protection Orders Consultation
9. To consider the following in the light of the continued Covid-19 pandemic restrictions:
  - Whether it is possible to undertake the usual Xmas Event
  - What arrangements might be put in place for the usual Remembrance Day Event
  - What arrangements should be put in place concerning a cut Christmas tree for 2020, it is hoped that we will have some prices by the time of the meeting for discussion.
10. To adjourn the meeting for Councillors to present any updates on Council related matters:

*At each meeting, a period is set aside to enable members of the Council to raise new issues which affect the Parish or to give significant updates on existing matters.*

*Any member of the Council may speak for up to five minutes within that period.*

*Please note that any matter raised should not be debated since no decision can be lawfully made during this time.*

*In respect of any matter which is raised which is not already on the agenda a member or official of the Council may (after the meeting) request a future agenda item be placed setting out specifically what it is the Council is being asked to consider and decide upon.*

11. To note that the date of the next meeting is scheduled for the 9<sup>th</sup> December 2020



# HUTTON PARISH COUNCIL

7 BILSBOROUGH MEADOW  
PRESTON  
PR2 1YY



Minutes of the PARISH COUNCIL MEETING held on  
Monday the 14<sup>th</sup> September 2020 by way of a virtual meeting commencing at 7.30pm

Present: Cllrs Barton, Parkes, Eland, Martin and Harrison

There were no members of the public present.

47/20 To receive apologies

*Cllrs Hesketh and Gilbert were unable to attend due to technical difficulties*

48/20 To consider and approve the Minutes of the meeting held on 13<sup>th</sup> July 2020 (enclosed)

*It was resolved that the minutes of the meeting held on the 13<sup>th</sup> July 2020 should be approved and signed by the Chairman as a true and accurate record.*

49/20 To receive Declarations of Interest

*None*

50/20 To adjourn the meeting for a period of public participation

*There were no members of the public present*

51/20 To approve payment of the following accounts:

On Line	Unity Trust	Bank Charges to June 2020	18.00
On Line	Newgate Nurseries	Plants for Gardens etc	42.14
On Line	Tree Check Ltd	Long Wood Risk Assessment Report	588.00
On Line	Defib Store	Replace Pads etc	207.60
On Line	P Heise	Lengthsman Invoice 4	495.98
On Line	K Blezard	Assistant Lengthsman July	414.46
On Line	Vision ICT	Final Invoice Web Site / Domain	744.60
On Line	P Heise	Lengthsman Invoice 5	455.68
On Line	K Blezard	Assistant Lengthsman August	400.00

*It was resolved that the payments mentioned above should be approved*

52/20 To receive and approve the Financial Statement to the 30<sup>th</sup> June 2020 (enclosed)

*It was resolved that the Financial Statement to the 30<sup>th</sup> June should be approved*



53/20 To consider the quotations for Autumn planting which will hopefully be available at the meeting and decide where the plants should be purchased from this Autumn and in the future.

***It was resolved that Newgate Nurseries should continue to supply the plants for this Autumn and the foreseeable future since their quotation was less than the one other supplied (two other suppliers had not put in any quotations)***

54/20 To consider the following in the light of the continued Covid-19 pandemic restrictions:

- Whether it is possible to undertake the usual Xmas Event
- What arrangements might be put in place for the usual Remembrance Day Event
- Whether it is now feasible to issue a Newsletter
- Whether a cut Xmas tree should be purchased and erected as last year

***It was resolved that:***

- The Xmas Event should be deferred to next meeting.
- The Remembrance Day Event should be deferred to next meeting.
- A newsletter should not be issued possibly until Spring of next year.
- A cut Xmas tree should be purchased and erected as last year but it should be more substantial. Cllrs Parkes, Eland and the Clerk to source something appropriate within a budget of £600 to be authorised under the Clerk's delegated authority if decision needed before next meeting.

55/20 To adjourn the meeting for Councillors to present any updates on Council related matters:

*The meeting was adjourned*

*The proposed CIL consultation is unlikely to be able to be undertaken until next year.*

*A resident was concerned at the size of trees in HGS grounds as they were overshadowing his property. He will be advised to contact HGS direct.*

*It was mentioned that as a result of swimming pool enhancements at HGS they had moved a path which was now immediately on the curtilage of a private dwelling – the dwelling owner was concerned that users could now see into his back garden and he was looking at the legal position.*

*There was no update on any pond developments at this time.*

*A fallen tree branch, which has been reported, has not yet been removed from the grass verge near to Ratten Lane junction of Liverpool Road.*

*There is a fallen tree branch on Long Wood which needs to be removed.*

*Cllrs have now completed a PROW survey and produced a report – some work may be done by our lengthsman as part of the £500 grant received from LCC. Other more significant items will need to be reported to LCC direct.*

*Wildlife area is to have a survey undertaken by Lancashire Wildlife Trust as part of a sustainability exercise. SRBC have asked that this Council pay the cost of £250 and have intimated that maintenance should be done by our lengthsman. There is a lack of clarity as to what was originally agreed in terms of long-term maintenance which will need to be addressed and will probably require an HPC policy to be agreed at a future meeting.*

*There has been more vandalism at Hutton Village Hall*

*The meeting was reconvened*

56/20 To note that the date of the next meeting is scheduled for the 19<sup>th</sup> October 2020

***It was noted that the next meeting is scheduled for 19<sup>th</sup> October 2020***

FINANCIAL STATEMENT 1ST APRIL 2020 TO 30 SEPT 2020				
BUDGET	INCOME	£		
39591	Balance b/f 1st April 2019	40023.43		
22500	Precept	22500.00		
60	Bank Interest	35.28		
2093	V A T Recovered	2628.84		
	Prow Grant	500.00		
64244	Total	65687.55		
	LESS EXPENDITURE			
120	Hire of Hall for Meetings			
600	Subscriptions/Registrations	230.20		
7500	Lengthsman	4150.68		
650	Insurance	581.45		
800	Materials, bulbs etc.	173.00		
	Vat Recoverable	596.91		
9500	Salaries inc newsletter	4308.08		
30	National Insurance Employer	2.67		
100	Donations - Poppy Day			
350	Postage Telephone & Stationery	42.32		
350	Mileage	54.60		
	New Web Site	995.00		
450	Audit	110.00		
200	Xmas Tree			
72	Bank Charges	36.00		
1000	Newsletter			
2000	Jubilee Garden Planter Maint	1203.58		
1000	Long Wood Maintenance	490.00		
	Bench Replacement			
	Bus Shelter Replacement			
400	Xmas / Remembrance Events			
25122	Total	12974.49		
39122	Balance in hand	52713.06		
	Bank Balance	17300.17		
		35412.89		
	Net Balance	52713.06		



Date: 16<sup>th</sup> September 2020

Your ref:

Our ref: PSPO/AR/SH

Please ask for: Sue Henderson

Extension:

Direct Dial Tel: 01772 625625

Fax:

email:



Mr B Whittle  
Hutton Parish Council  
7 Bilsborough Meadow  
Lea  
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Civic Centre, West Paddock,  
Leyland, Lancashire PR25 1DH  
Tel: 01772 421491  
Fax: 01772 622287  
email: [info@southribble.gov.uk](mailto:info@southribble.gov.uk)  
website: [www.southribble.gov.uk](http://www.southribble.gov.uk)

Dear Sirs

## **PUBLIC SPACE PROTECTION ORDERS CONSULTATION**

### **Anti-social Behaviour, Crime and Policing Act 2014**

The Council proposes to extend the Public Space Protection Orders within the Borough of South Ribble under Part 4 Section 60 of the Anti-Social Behaviour, Crime and Policing Act 2014.

The Council is satisfied that the Public Space Protection Orders are required to be extended in order to prevent anti-social behaviour which is:

- having, or is likely to have, a detrimental effect on the quality of life of those in the locality
- is persistent or continuing in nature; and
- is unreasonable

As part of the extension process we are required to undertake consultation with appropriate interested parties and stakeholders. This letter forms part of that consultation and I would therefore invite you to complete and return the enclosed questionnaire, making any comments you have regarding this proposal, to Andrew Richardson, the officer dealing with this matter at the above address. Alternatively, you can email your comments to [info@southribble.gov.uk](mailto:info@southribble.gov.uk). Please ensure that any comments you may make are sent in by 16th October 2020.

Once the consultation period is over, a decision will be made as whether the Orders will be extended.

To view the Public Space Protection Orders please use the link below:

<https://www.southribble.gov.uk/content/pspos>

Yours faithfully

*Andrew Richardson*

Andrew Richardson  
Assistant Director of Neighbourhoods



## PUBLIC SPACE PROTECTION ORDER

### Questionnaire for Consultation

South Ribble Borough Council is very keen to welcome dog walkers and dogs to the borough and wants to encourage responsible dog ownership. Where problems have been identified previously, there are Public Space Protection Orders currently in force. However, the current orders will expire in November 2020. Therefore, the Council is undertaking a consultation with regards to extending the current Public Space Protection Orders under the Anti-social Behaviour, Crime and Policing Act 2014.

The Public Space Protection Orders currently in place cover the following:

- Fouling of land by dogs
- Dogs exclusion
- Dogs on leads
- Dogs on leads by direction
- Means to pick up dog faeces

The Council invites you to complete this questionnaire and welcomes your views on its proposals.

		Comments
1.	Do you own a dog or walk a dog for someone else?	
2.	Are you: resident of South Ribble? person who works in South Ribble? Councillor? a local business owner?	
3.	Do you think the Council should continue to enforce against persons in charge of a dog who fails to clean up its faeces?	
4.	Do you think the Council should continue to enforce against persons in charge of a dog who has no means to pick up dog faeces?	
5.	Do you think the Council should continue to exclude dogs from areas specified in the current order?	
6.	Do you think the Council should continue to make it a requirement for persons in charge of a dog to put their dog on lead in the areas specified in the current order?	
7.	Do you think the Council should continue to be able to make it a requirement for persons in charge of a dog to put their dog on a lead when asked to do so by an authorised officer?	
8.	Do you think that the current signage for Public Space Protection Orders across the borough are prominent and clear?	

9.	Any other comments.	
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Name: .....

Address: .....

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